

Part A – Overview of the project		
1	Student	Name: John Prince Course: MA Graphic Design, GDE750 Module: Final Module.
2	Title of the project	How has Covid 19 impacted the Arts Sector, and speculative futures?
3	Briefly summarise the project's aims, objectives and methodology.	<i>The project will be an academic study, examining the impact of Covid 19 on the Arts sector, and will focus on the challenges faced by those that work within industry. Specifically, the study will examine the full breadth and scale of the impact, and what the consequences of this profound shift will be, for the sector going forward. Interviews, surveys, questionnaires, and any and all research will be prepared and executed by the student.</i>
Part B – Does the project require research ethics approval?		
4	Does your research involve participants of any type, ie. humans or animals, directly or indirectly? Review the questions in Part C as a guide.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know <i>If Yes or don't know, continue to Part C. If No, the project is out of scope. Go to direct to 15a.</i>
Part C – Details of the research		
5	Give a brief reflection/overview of the ethics issues in this project.	Participants will be asked to share their experiences and opinions, of working within the Arts Sector, during the Covid 19 pandemic. Participants will be asked to share personal information, and will be required to consent to the sharing and publication of all, and any information given during the course of the study. Participants will be required to take full responsibility for any and all opinions given, during the course of interviews and questionnaires.
6	Who will the participants be? Identify specifically any vulnerable groups or individuals and address any special measures you intend to take to accommodate them.	The targeted participants will be Adults 18+ whom are currently, or had formerly being employed within the Arts Sector. Vulnerable adults will not be target, however, they will be accommodated on a case-by-case basis, should they emerge as a likely participant. Children will not be permitted to partake in the study.
7	How will participants be recruited and how many will be involved?	Adult participants 18+ (Between 10-30 participants)

8	What will participants be asked to do?	<p>Adult participants 18 +</p> <p>Participants will be asked to participate in an interview, lasting between twenty and forty minutes, in which the interviewee will be asked to volunteer their respective views on the impact of the Covid 19 pandemic, on the Arts Sector.</p>
9	<p>What potential risks to the interests of participants do you foresee and what steps will you take to minimise those risks? A participant's interests include their physical and psychological well-being, their commercial interests; and their rights of privacy and reputation.</p>	<p>The Primary risk to participants would be that of an infringement upon their privacy and reputation. I intend to abide by the ethics that are outlined in the Market Research Society (MRS) and the Social Research Association guidebook, in order to ensure and maintain best practice, in the planning and execution of my research methodologies.</p> <p>I will inform all participants, that they can at any time during the study withdraw from participating in the study, and request the withdrawal of all information given, at any point during the study. This action will ensure the psychological well-being of all participants.</p>
10	<p>Will you be obtaining personal information from any of the participants? E.g. name, personal opinions, address, recorded images or audio, date of birth, notes and observations.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If you answer 'Yes', please give details. In your response, please consider: <i>How will you store and use this information during the course of your research? What parts of this information will need to be confidential and how? Will you exhibit or publish the information? Will you retain information after the research is concluded? If information is to be destroyed, explain why this is appropriate.</i></p> <p>All research content will be stored by the student, in digital form. Any information provided by the interviewee will be subject to the ethical practices promoted in the British Educational Research Association (BERA) and the student will make every effort to ensure that the privacy of the participant is protected, at all times throughout the study.</p> <p>Any individual participating in the study will have the right to withdraw from the study, at any time. They may also reserve the right to withdraw any information given, to include video and audio contributions, at any point during the study.</p>

11	What potential risks to yourself do you foresee and what steps will you take to minimise those risks?	<p>1) Plagiarism: It is possible, when collaborating with external parties, and asking them to contribute an opinion or written response, that the interviewer could unknowingly, plagiarise the work of others. In order to prevent this occurring during the study, I will endeavour to assign each contribution with the relevant attribution.</p> <p>2) Misrepresentation or Falsification: When collecting data from multiple sources, there may be a risk to the validity of the findings, as a consequence of misrepresentation. Therefore, it will be necessary to apply a rigorous research methodology, that is in-keeping with current academic standards, as outlined by the British Educational Research Association (BERA)</p> <p>3) Failure to Meet Ethical, Legal and Professional Obligations: In collecting a broad range of personal data, there is the risk of failing to abide by the standards outlined at the beginning of the study. Therefore it will be integral to the academic process to secure consent from all participants, prior to conducting all, and any interviews: To include the sharing of any information given by the interviewee and/or contributor.</p>
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	Eg. does your research raise issues for your personal safety, especially if taking place outside working hours or off University premises?	
12	What potential risks to the environment do you foresee and what steps will you take to minimise those risks, eg. does your research involve plants or soil?	
13	Will payments or in-kind contributions be made to participants?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If YES, please state amount and whether payment is for out-of-pocket expenses, or a fee</i>
14	Will any restrictions be placed on the publication of results?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If YES, please state the nature of the restrictions, (eg. details of any confidentiality agreement)</i>
15a	Declaration of student if activity is out of scope.	<p>I confirm that the form is accurate and complete to the best of my knowledge and belief and it does not fall under the scope of the Research Integrity and Ethics Policy for Taught Courses.</p> <p>Signature: John Prince</p> <p>Date: 10/20</p>
15b	Declaration of if activity is in scope.	<p>I confirm my responsibility to conduct my research project in accordance with the University's Research Integrity and Ethics Policy for Taught Courses. In signing this form, I am also confirming that:</p> <p>a) The form is accurate and complete to the best of my knowledge and belief.</p> <p>b) I undertake to conduct the project as set out in the application unless deviation is agreed by the University and to comply with any conditions.</p> <p>c) I agree to keep all ethics issues in the project under review and to re-submit a new application for ethics approval should any new issue arise or significant change occur.</p> <p>d) I understand and accept that the ethical propriety of this project may be monitored by the University.</p> <p>e) I have included the following documents:</p> <p><input type="checkbox"/> An information sheet (compulsory)</p>

		<input type="checkbox"/> A consent form (compulsory) <input type="checkbox"/> Copy of the full proposal/application (compulsory) <input type="checkbox"/> Other relevant information Signature: John Prince Date: 19/10/20
16	Approval for low risk project from Module Tutor:	I have reviewed the project with the student and confirm it does not fall under the scope of the Research Integrity and Ethics Policy for Taught Courses. Name: Signature: Date:
17a	Approval for medium risk project from Course/ Department taught course research lead:	I have reviewed the medium risk project with the student and give approval for them to undertake the research. Name: Signature: Date:
17b	Review for high risk project from Course/Department taught course research lead:	I have reviewed the high risk project with the student and give support for them to submit the proposal to the Research Integrity and Ethics Committee. Name: Signature: Date:
18	RIEC use only	